

FACTS Paper Agreement Form Information

1. Only one amount can be entered on a paper agreement (Tuition). Once the agreement has been mailed in and posted to the FACTS system, you can reallocate or adjust balances if needed (ex: add the Annual Enrollment Fee).
2. Only one agreement per family is needed.
3. Provide copy of front and back of agreement to the payer for their records.

Mail the completed forms to:

FACTS Management Co.
PO Box 82527
Lincoln, NE 68501-2527

*Agreement form should be received in our office 5 weeks prior to the first payment date.

Contact FACTS Implementation or your Account Manager with any questions! 866-412-4637